

## THE LAW ON THE PROTECTION OF PERSONAL DATA

### CLARIFICATION TEXT REGARDING RECORDING OF PERSONAL DATA

This clarification text on the processing of personal data has been prepared within the scope of the "Communiqué on the Procedures and Principles to be Applied in Fulfilling the Lighting Obligation" which is determining the procedures and principles to be followed during the clarification obligation to be fulfilled with regard to the Law On the Protection of Personal Data No. 6698.

Information on how your personal data is recorded by PHI is given under the headings below.

#### A) ABOUT DATA CONTROLLER

Your personal data may be recorded by PHI, in accordance with the Law On the Protection of Personal Data No. 6698. PHI is considered as the data controller in accordance with the law.

#### B) THE PURPOSE OF RECORDING YOUR PERSONAL DATA

Your personal data is recorded in accordance with the conditions for recording personal data listed in Articles 5 and 6 of the Law.

The purposes of recording your personal data, including but not limited to; Ensuring the legal and commercial security of PHI, maintaining the commercial activities of Rözmaş Çelik and managing the human resources and employment policies of PHI.

All necessary technical and administrative measures are taken in order to prevent your personal data from being recorded unlawfully and to prevent unlawful access to your data and to keep your personal data safe.

#### C) ABOUT SHARING YOUR PERSONAL DATA

Your personal data may be shared with PHI and PHI's business partners, suppliers, external service providers and legally authorized public institutions and organizations in accordance with the conditions specified in Articles 8 and 9 of the Law.

The purposes of sharing your personal data, including but not limited to, ensuring the legal and commercial security of PHI's business partners, maintaining PHI's commercial activities, and managing PHI's human resources processes and employment policies.

If your personal data is shared, necessary security measures are taken.

#### D) METHODS AND LEGAL REASONS FOR COLLECTING YOUR PERSONAL DATA

In order to continue its activities, PHI collects your personal data through surveys, websites, PHI representatives and various similar channels and processes it in accordance with the conditions listed in Articles 4 and 5 of the Law for different legal reasons.

### **E) YOUR LEGAL RIGHTS REGARDING YOUR PERSONAL DATA**

You have below-mentioned rights regarding your personal data in accordance with the Law.

1. To find out whether personal data is recorded,
2. If personal data has been recorded, to request information about it,
3. To learn the purpose of recording personal data and whether they are used in accordance with the purpose,
4. To know the third parties to whom personal data is transferred inland and outland,
5. Requesting correction of personal data if it is incomplete or incorrectly recorded,
6. Requesting the deletion or destruction of personal data within the framework of the conditions stipulated in Article 7 of the Law,
7. Pursuant to Articles 5 and 6, requesting the notification of the transactions made to the third parties to whom the personal data has been transferred,
8. Objecting to the emergence of a result against the person himself by analyzing the processed data exclusively through automated systems,
9. To request the compensation of the damage in case of loss due to unlawful processing of personal data.

In order to exercise your above-mentioned rights, you can apply to PHI in writing and send the application to the address given below. If new application methods are determined by the Law on the Protection of Personal Data, these methods will be announced by PHI.

In this context, your applications will be finalized as soon as possible and within 30 days at the most. These applications are currently free of charge. However, if a fee schedule is determined in accordance with the Law On the Protection of Personal Data, a fee will be charged in accordance with this schedule.

### **F) CONTACT DETAILS**

To use your opened rights; you can send the Application Form above, which includes your required identity information, the right you want to use and your detailed explanation about the subject of your request; to the address specified in this Form using registered mail with registered and reply paid letter.

[Click Here to Download Application Form the Law On the Protection of Personal Data](#)

**PHI Metal Otomotiv Sanayi ve Ticaret A.Ş.**  
Executives